

The Dancer's Pointe Office Policies

Registration Fee: An annual non-refundable registration fee of \$30.00 per student (\$55 per family) is due at the time of registration. This fee reserves a place in class for the student and is placed into a fund that covers application processing, class planning, materials, and supplies.

Tuition: Tuition is annual and can be paid in equal monthly installments for your convenience. Tuition is determined by ***the number of classes throughout the year, not the number of classes per month.*** Please write your dancer's name on the memo section of check payments. Credit card payments are accepted through Studio Director (automatic billing is available), over the phone and in person with the office manager. Students will be asked to sit and observe class if payment is more than 21 days late.

Payments are due on or before the 1st of each month through May.

Number of classes per week	Monthly tuition	Annual tuition
1	\$65.00	\$650.00
2	\$115.00	\$1150.00
3	\$165.00	\$1650.00
4	\$205.00	\$2050.00
5+ (unlimited individual)	\$245.00	\$2450.00

Unlimited Classes - Family

Monthly tuition	Annual tuition
\$340.00	\$3400.00

**** 10% DISCOUNT OPTION ****

Pay your total annual tuition by Sept. 10 & deduct 10%....that's like getting 1 month free! (However, it is nonrefundable, so make sure you are committed.)

Additional Fees: **\$15.00 Late Fee** is added to tuition paid after the 10th of the month. If your child is absent from class at that time, you can mail or drop off your tuition to the studio (we have a mail slot in our front door) or make your payment online through your Studio Director portal. Remember, we offer automatic billing as an option. There will be a **\$25.00 Bank Service Charge for all returned checks**. If more than 2 checks are returned within a year, a check will no longer be accepted.

Recital Costume Fees: **\$85.00** per costume (**\$70.00** for Pre-School, Combo Classes & Story Ballet) **if paid by Nov. 30**. Costume fees paid in December will incur an additional \$10 and those paid in January will incur an additional \$15. **Costumes will not be ordered for dancers whose costume fees have not been paid in full by Dec. 20.** *Costume fees may be paid in installments from August through November.* Costume fees are **NOT REFUNDABLE** once costumes have been ordered. Costumes will be distributed in May, after outstanding balances are paid in full.

No refunds, credits, or discounts are given for missed lessons. Make-up lessons are permissible within 60 days of the missed class. Parents are responsible to arrange for a student to attend a make-up class. **If a student must withdraw, please promptly notify the office in writing.** Tuition will continue to accrue until written notification is received and that place in class can be released to another student.