

## The Dancer's Pointe Office Policies

**Registration Fee:** An annual non-refundable registration fee of \$30.00 per student (\$55 per family) is due at the time of registration. This fee reserves a place in class for the student and is placed into a fund that covers application processing, class planning, materials and supplies.

**Tuition:** Tuition is annual and can be paid in equal monthly installments for your convenience. Tuition is determined by **the number of classes throughout the year, not the number of classes per month**. Please write your dancer's name on the memo section of check. Students will be asked to sit and observe class if a payment is more than 21 days late. Credit card payments are accepted through our website - [www.dancerspointe.org](http://www.dancerspointe.org).

**Payments are due on or before the 1st of each month through May.**

### 45 – 75 minutes class(es) per week:

Class	Per Class	Monthly Payment	Annual Tuition
1 <sup>st</sup>	\$54.00	\$54.00	\$540.00
2 <sup>nd</sup>	\$48.00	\$102.00	\$1020.00
3 <sup>rd</sup>	\$44.00	\$146.00	\$1460.00
4 <sup>th</sup>	\$40.00	\$186.00	\$1860.00
5 <sup>th</sup>	\$36.00	\$222.00	\$2220.00

### Unlimited Classes – Individual

Monthly Payment	Annual Tuition
\$230.00	\$2300.00

### Unlimited Classes – Family

Monthly Payment	Annual Tuition
\$325.00	\$3250.00

**\*\* 10% DISCOUNT OPTION \*\***  
 Pay your total annual tuition by **Sept. 10, 2014** & deduct 10%....that's like getting 1 month free ☺ ! *(However, it is nonrefundable, so make sure you are committed.)*

**Additional Fees:** **\$15.00 Late Fee** is added to tuition paid after the 10th of the month. If your child is absent from class at that time, you can mail or drop off your tuition to the office or make your payment on our website at [www.dancerspointe.org](http://www.dancerspointe.org). There will be a **\$25.00 Bank Service Charge for all returned checks**. If more than 2 checks are returned within a year, a check will no longer be accepted. A **\$5.00 Service Fee** is charged to tuition payments made on-line via PayPal through our website.

**Recital Costume Fees:** **\$75.00** per costume (**\$60.00** for Pre-School, Combo Classes & Story Ballet) **if paid by Nov. 30, 2013**. Costume fees paid in December will incur an additional \$10. **Costumes will not be ordered for dancers whose costume fees have not been paid in full by Dec. 20<sup>th</sup>, 2013**. All costumes ordered in Jan will be 90.00 per costume (\$75.00 for Pre-School, Combo Classes & Story Ballet). Costume fees may be made in installments from August through November. Costume fees are **NOT REFUNDABLE** once costumes have been ordered. Costumes will be distributed in May, after all tuition and/or any outstanding balances are paid in full.

**No refunds, credits, or discounts are given for missed lessons.** Make-up lessons are permissible within 60 days of the missed class. The parent is responsible to arrange for a student to attend a make-up class. If a student must miss several classes due to serious illness or injury, a tuition adjustment may be made, provided the office is notified at the onset of the illness or injury. **If a student must withdraw, please promptly notify the office in writing.** Tuition will continue to accrue until written notification is received and that place in class can be released to another student.